

**Indiana University - Sustainability Development Program
2019 Extern – Citizens Action Coalition**

POSITION SUMMARY

The extern will work in conjunction with CAC's two staff attorneys and assist the executive director or chief organizer if necessary. The extern will be responsible for taking the lead on select initiatives and assist with sustainability projects.

Duties will include:

- energy law & policy research
- rate case preparation
- participation in Indiana Sustainable Energy Coalition ("ISEC") Meetings
- attendance at public utility oversight board meetings, hearings, or other related meetings & conferences.
- Attend a 3-4 day bootcamp mid-May 2019

Qualifications

- passionate about energy & social justice issues, effective verbal and written communication, self-motivated, ability to prioritize and manage multiple ongoing tasks, and experience and/or coursework in sustainability studies or another related field.

Compensation

Compensation will be in the form of a stipend through the Indiana University Sustainability Development Program ("ISDP"). The intern will work full time for 10 weeks, beginning Monday June 3, 2019 and ending Friday August 9, 2019.

Feedback and evaluation

The intern will be given regular feedback from CAC staff on progress and performance. Success in the internship will be determined by the completion of specified projects in a professional and timely manner.

Application instructions

To apply for this position, complete an application on the Sustain IU website. [Additional details forthcoming]. If you have questions about the program or any of the jobs available, email ISDP at isdip@indiana.edu. The application deadline is Feb. 28, 2019.