Who We Are
Become a force for nature and a healthy planet by joining the Indiana team. The Nature Conservancy is the leading conservation organization working to make a positive impact around the world in more than 60 countries, all 50 United States, and your backyard. The Nature Conservancy is tackling some of the toughest problems facing people and nature today, replicating good ideas to save many places and improve people’s lives. We are grounded by local experience and leverage our science, real-world solutions, and partnerships to influence global decision-making.

The Nature Conservancy was built on the dedication of our members and volunteers. Today we still rely on the support of those who are interested in helping the environment and working with others who share their passion for nature. By joining our team and contributing your time and skills, you will be making a huge difference on the natural communities we’ve vowed to protect and preserve.

The Indiana Chapter of The Nature Conservancy (TNC), which just celebrated its 60-year anniversary, has protected more than 100,000 acres of land across the state and actively manages numerous unique preserves.

TNC’s Indiana Chapter is seeking new ways to inspire Hoosiers on behalf of nature. The extern for this project will help engage Hoosiers with the natural world.

POSITION SUMMARY

The extern will be placed in TNC’s Indiana Chapter and will be responsible for taking the lead on select initiatives and assisting with sustainability projects. Though not an employee of TNC, the extern will be an integral member of the chapter’s cross-functional Inspiring People for Nature (IPN) team.

The extern will complete most of their work at the chapter’s Indianapolis location in an office setting. Occasional visits to TNC’s field offices, nature preserves, or partner locations may be required. The position does not require considerable physical exertion or muscular strain.

Duties will include:
- Attend the Indiana University Sustainability Development Program 3-day Boot camp May 18 – 20, 2020
- Implement elements of the chapter’s Inspiring People for Nature workplan to improve the sustainability of TNC’s conservation work by growing awareness and engagement of our members and beyond
Support of our Children of Indiana Nature Park program, as a component of Inspiring People for Nature
Design and implement volunteer and/or voter engagement programs
Research TNC standard operating procedures for engaging members and volunteers to define the required steps to engage volunteers
Contribute to the TNC Government Relations Team that will present a high-level, statewide Climate Symposium during the last half of 2020
Other tasks as defined in the Inspiring People for Nature Workplan

Qualifications
• Background in science, conservation, and/or public policy
• Self-motivated, always ready to ask, “What’s next?”
• Able to receive and process feedback constructively
• Excellent writing and interpersonal skills
• Strong skills that organize time, manage multiple activities, and meet deadlines
• Experienced personal computer user, especially Microsoft Office Word and Excel software
• Able to research using the internet, traditional library resources, and commercial databases
• Experience using Facebook, Twitter, and Instagram to grow participation and engage audiences

Compensation
Compensation will be in the form of a scholarship through the Indiana Sustainability Development Program. The intern will work full time for 10 weeks, beginning May 26th, and ending July 31, 2020.

Feedback and evaluation
The intern will be given regular feedback from TNC staff on progress and performance. Success in the internship will be determined by the completion of specified projects in a professional and timely manner. The intern should learn how TNC identifies its sustainability priorities, effective principles of communication, and how to develop and maintain professional relationships.

Application instructions
To apply for this position, complete an application on the Sustain IU website. If you have questions about the program or any of the jobs available, email Danni Schaus, ISDP Program Manager, at danmcphe@iu.edu. The application deadline is Friday, Feb. 28, 2020.