Indiana University- Sustainability Development Program
Business Sustainability Action Fellowship- City of Bloomington

Employer Summary
The Department of Economic & Sustainable Development works to cultivate a resilient community built on shared prosperity, economic opportunity, environmental stewardship, and a thriving arts and culture ecosystem. The department’s interdisciplinary team balances multiple roles with a relatively small staff.

The department’s continuing focus has been to serve as the lead for a number of the Administration’s strategic priorities; to work collaboratively with internal departments, community organizations and the private sector to advance Bloomington’s economic strength, sustainability programs, and cultural vibrancy; and to staff five boards and commissions and additional advisory groups. The Assistant Director of Sustainability works to build sustainability networks, expertise and efficiency in the community as well as internally to City operations.

Learn about our sustainability initiatives at: bloomington.in.gov/sustainability

Position Responsibilities
This fellow will be responsible for creating a Business Sustainability Action Toolkit modelled on those developed by other communities. This tool will serve as a resource for how Bloomington businesses and non-profits can take action to reduce the environmental effects of their own operations. The student will be expected to build on existing resources developed by the department to create a resource that outlines funding and incentive programs, a directory of local service providers that can support organization’s sustainability goals, and to identify feasible and ambitious actions that businesses can implement to support the goals of the City of Bloomington’s 2018 Sustainability Action Plan. Sector specific sustainability strategies and resources for top industries in the Bloomington area should be prioritized.

An example of the type of deliverable that would be developed during the course of this fellowship can be found here: sustainablehamiltonburlington.ca. After the fellowship is completed, this toolkit will be hosted on the City of Bloomington website and will be utilized by those that are interested in resources to assist in the implementation of their own organization’s sustainability goals.

The fellow will set a work plan with the Assistant Director of Sustainability at the beginning of the fellowship with an expectation that this toolkit will be presented to the Bloomington Commission on Sustainability and other stakeholders as appropriate at the end of the fellowship.
Attendance at the ISDP Bootcamp from May 18-20, 2020 is required.

Qualifications
An interest in multi-sectoral (governmental, non-profit, and private sector) sustainability is required. A general understanding of the principles of sustainability, in particular its importance to the local economy, would be preferred. Student must be able to communicate effectively, both orally and in writing, on a variety of complex subjects with a diverse assortment of groups and individuals.

Compensation
Compensation will be in the form of a scholarship through the Indiana Sustainability Development Program. The intern will work full time for 10 weeks, beginning no sooner than May and ending in August. Start and end dates are flexible. Interns will be required to attend the ISDP boot camp in May of 2019.

Feedback and evaluation
The fellow will be given regular feedback from the Assistant Director of Sustainability on progress and performance. Success in the internship will be determined by the completion of this project in a professional and timely manner. The intern should learn how Bloomington is implementing its sustainability priorities, as well as best practices in municipal sustainability.

Application instructions
To apply for this position, complete an application on the Sustain IU website. If you have questions about the program or any of the jobs available, email Danni Schaust, ISDP Program Manager, at danmcphe@iu.edu. The application deadline is Friday, Feb. 28, 2020.