Indiana Sustainability Development Program
2021 Indiana Climate Fellow
Barnes & Thornburg LLP; BT Building Company LLP; Hokanson Companies, Inc.

Barnes & Thornburg, LLP is a corporate law firm of 600 legal professionals located in 19 offices within the United States. At Barnes & Thornburg, we live and work by the values that have guided the firm for nearly 100 years. For our clients that means delivering value above and beyond the expected. It means a relentless focus on efficiency and cost-effectiveness.

Barnes & Thornburg Building (BT Building) is a 17 story high rise located at Meridian and Washington Street. The lower floors built in 1908 and the upper floors completed in 1912. The building joined the National Register in 1982.

Hokanson Companies has provided fully integrated and custom real estate solutions to meet the needs of a diverse base of corporate clients throughout Indiana and the United States for over 80 years.

The Indiana Climate Fellow will be placed within the Facilities Department of Barnes & Thornburg and work with both Barnes & Thornburg and Hokanson Companies staff and will be responsible for taking the lead on select initiative and assist with sustainability and climate projects. The fellow will provide support for identifying ways to encourage attorneys and staff to accomplish the following:

Duties will include:
- 2021 Preventative Maintenance enhancement initiative- QR Coding of every equipment piece, evaluation and data entry into system for report running and efficiency evaluation monthly/or at designated frequency- This would take weeks to do.
- Energy Audit of BT Indianapolis and benchmark to other BT buildings throughout US-utility comparison research to evaluate any areas of improvement at comparable properties
- Rebate Research for 2021: Evaluate equipment and opportunity for quick payback initiatives. (IPL program)
- Code vs. best practice-audit of existing code line items for 2021 compliance.
- Attend the Boot Camp May 17-21, 2021

Qualifications
- Analysis
- Experience working with Microsoft Office products, iphone, ipad and Android devices
- Self-motivated
- Ability to Prioritize and Manage Multiple ongoing tasks
- Interpersonal skills necessary to communicate in person, by email and telephone with diverse group
• General knowledge of facility equipment
• Ability to learn quickly

Compensation

Compensation will be in the form of a scholarship through the Indiana Sustainability Development Program. The Fellow will work full time for 10 weeks, beginning May 24 concluding July 30

Feedback and Evaluation

The Fellow will be given regular feedback from staff on progress and performance. Success in the fellowship will be determined by the completion of assigned tasks in a professional and timely manner. The Fellow should learn how a city (business/building) identifies its sustainability priorities, effective principles of communication, and how to develop and maintain professional relationships.

Application instructions:

To apply for this position, complete an application on the Sustain IU website. If you have questions about the program or any of the positions available, email Danni Schaut, ISDP Program Manager, at danmcphe@iu.edu. Applications will be accepted on a rolling basis (first come, first serve) until Friday, Feb. 19, 2021.