



OFFICE OF SUSTAINABILITY

Campus Sustainability Innovation Fund Grant Guidelines

Indiana University provides up to \$50,000 annually to fund student, faculty, and staff initiatives that advance sustainability. Preference is given to initiatives that have wide-spread campus impact and help IU Bloomington achieve the goals of the [IU Climate Action Plan](#) and improve [IU's STARS score](#).

Grant Application Guidelines

- Eligibility:
 - Current Indiana University students, faculty, and staff may apply
 - Students must have a faculty or staff member's support and designate them as the project contact person on the application
- Fund use:
 - See *Appendix A* for a clarification of fund use and limitations
- The Grant Application should align with one or more of the following areas:
 - Campus Operations
Emissions reduction strategies, Energy, Waste, Transportation, Purchasing, Built environment, Grounds/landscape practices, Water, Waste minimization and reduction, Dining/food/beverage, Business travel
 - Campus Engagement
Campus engagement or awareness programs, Integrating sustainability into student/faculty/staff orientation, Student life or residential programs, Events
 - Academics
Faculty engagement and development, Improving sustainability literacy, Immersive academic experiences, Campus as a living laboratory experiences, Faculty/student research with a tangible and practical campus impact



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The Proposal and Award Process

PHASE I: Proposal Preparation and Submission

1. Opportunity Announced – The Campus Sustainability Innovation Fund Grant will be announced on IU Sustainability’s social media pages, website, e-newsletter, and through IU news and direct e-mail. The Campus Sustainability Innovation Fund will open **Friday, December 20th, 2024**.
2. Proposals Submitted – Those submitting a proposal must complete the Campus Sustainability Innovation Fund Grant application by **Sunday, March 9th, 2025 at 11:45 pm**.
 - I. To preview the application, [visit this link](#).
 - II. To apply: [Campus Sustainability Innovation Fund Grant](#)
3. Proposal Received – An acknowledgment of receipt will be sent to the email provided in the application. If you do not receive an email confirmation, contact sustain@iu.edu.

PHASE II: Proposal Review and Processing

4. Grant Review: Proposals will be reviewed by the Campus Sustainability Innovation Fund Grant Review Committee. If questions arise during the review process, the Committee reserves the right to contact the applicant with questions that must adhere to a deadline determined at the discretion of the Committee. Proposals will be evaluated based on the following criteria:
 - i. Contributing to the IU Climate Action Plan
 - ii. Improving [IU's STARS score](#)
 - iii. Long-term impact for the university
 - iv. High-impact learning experience(s)
 - v. Visibility
 - vi. Student involvement
 - vii. Reasonable timeline and feasibility
 - viii. Financial considerations
5. Reviewer Recommendation: The Campus Sustainability Innovation Fund Grant Review Committee recommends the best grant applications(s) for funding based on the evaluation criteria outlined above.
6. Administrative Review (if needed): In some cases, the grants recommended by the Campus Sustainability Innovation Fund Review Committee may require further review by the university unit(s) that will be involved in carrying out the funded project(s). This review process may require additional processing time that will be up to the discretion of the unit(s) involved. The Committee will notify applicants if Administrative Review is required.
7. Applicant Notification: Applicants will be notified of the Campus Sustainability Innovation Fund winners in April 2025.

PHASE III: Award Processing

8. Award Finalized: Pending a successful review, funds will be made available for implementing the recommended projects
 - i. Each project will have a designated account against which to charge project costs.



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Post-Award Responsibilities

- A report must be submitted to IU Sustainability within 90 days of project completion that documents the following:
 - Direct and indirect impact of the funded project at IU
 - Whether the goals of the funded project were met
 - A final budget outlining when, how, and where funds were utilized
- Grant recipients are *required* to acknowledge receipt of Campus Sustainability Innovation Fund grant support from IU Sustainability in any presentation or publication of work funded by the grant

For questions or additional information, contact:

IU Bloomington Office of Sustainability
E-House
704 E 10th Street, Bloomington IN 47404
sustain@iu.edu
812.855.9195



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APPENDIX A

Fund Use and Limitations

- Funds must be used within 2 fiscal years of award unless the application explicitly states funding is for multiple years and provides a timeline
 - Funds not utilized will roll back into the Campus Sustainability Innovation Fund Grant account to fund future projects
- Funds cannot be used as a stipend or salary supplement for faculty or staff members
 - Funds can be deposited into a faculty member's research account for travel, supplies, etc.
- Funds can be used as a stipend for students
- Funds can be used if a faculty member desires to create an immersive experience (academic or research based) for a student or group of students that will enhance their course
 - Example: A field trip to a location that requires funds for travel, overnight stay, tickets, or other experiences
- Funds for research projects are limited to funding research with practical campus impact
 - Examples: student research project on recycle bin locations and how they impact recycling behavior and performance; undergraduate or graduate student capstone or course projects with a focus on campus sustainability; a greenhouse gas emission study for IU
- Funds will not be awarded for past projects and cannot be used retroactively (i.e., for projects that have already occurred or are currently existing)
- Funds must be used in compliance with all IU Fiscal Policies:
<http://policies.iu.edu/policies/categories/financial/>
- For all other fund use questions, please email IU Sustainability directly (sustain@iu.edu)